Professional Development Plan

The Medical Board of Australia's CPD Registration Standard requires every registered doctor to develop a yearly Professional Development Plan. This template provides a structured framework to guide your CPD activity for the year by aligning your chosen activities with your unique learning goals.

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| **Name:** | **Email:** | **Member Number:** | **CPD Cycle Year:** |

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| What are your learning needs? | Learning goals | Planned CPD Activities | Date | Reflective notes: reflect on learning and impact on practice |
| Appraise your professional needs, skill gaps, personal goals, or practice improvement ideas. | Be specific about what you are wanting to achieve and the skills you would like to learn. | List proposed activities that would help you meet your learning goal. | Set a date for completion. | What knowledge or skill was gained?  Did the activities help you achieve your goals?  How will you do it different if you had to do it again? |
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